

Guidelines for Division Training

Part III: Infantry Regiments

1.0 The Training Cycle

All training planning is done in quarters, not in irregularly timed phases. The training year parallels the fiscal year.

Infantry regiments manage the training cycles of their four battalions. Battalion training cycles are driven by the deployment cycle.

2.0 Quarterly Training Plans (QTP)

Divisional QTPs are released six weeks before the start of the quarter.

Regimental QTPs are released five weeks before the start of the quarter.

Battalion QTPs are released four weeks before the start of the quarter.

Company QTPs are released three weeks before the start of the quarter.

This schedule allows one week of planning time for each echelon. Companies need three-week lead times for ranges, training areas, and training support. QTP release dates are TEEPed.

The cutoff date for higher headquarters requirements is the day the HHQ QTP is released. Subordinate elements need to know what obligations they have in order to effectively plan.

All QTPs need to be briefed to subordinates to communicate training goals.

All QTPs need to be briefed to HHQ for approval.

3.0 The TEEP

The TEEP is not the training plan, it is the *result* of the training plan. Events on a unit's TEEP reflect the progressive training goals of the unit. Haphazard event scheduling does not increase training and readiness.

The quarterly division TEEP conference is held six weeks before the start of the quarter with the release of the division QTP: Aug 15th, Nov 15th, Feb 15th, and May 15th. The G-3 Training Officer supervises. Regiment and separate battalion S-3s attend. The updated QTP and TEEP are distributed at this meeting.

4.0 Holidays

Holiday schedules must be known before any training planning can occur. The Quarterly Training Plan, released six weeks before the quarter begins, defines all holidays.

5.0 PDT&E

Each infantry battalion will schedule a single 90-day quarter as a *Pre-Deployment Training & Exercise block*. PDT&E will be TEEPed. During PDT&E, no higher headquarters, regiment or division, will schedule obligations or events on the battalion. The intent is that the battalion is guaranteed a single quarter of METL training without interruption.

The recommended PDT&E block is D-150 to D-90.

6.0 Contingency Responsibilities

Contingency responsibilities – CRM, MSCA, and other coverages – will, as far as possible, be scheduled quarterly, not in irregularly timed phases.

7.0 Standard Inspections

Standard inspections for infantry battalions are scheduled at logical points in the battalion's training cycle. Inspection dates are included in the QTP and TEEP. No-notice inspections are NOT TEEPed.

8.0 Prime Training Time

Prime Training Time is that time devoted to METL training, where unit leaders conduct the training, and all Marines in the unit are present to train. Training policies must maximize the number of available Prime Training Days.

A *Prime Training Week* is a week dedicated to METL training. Tuesday through Thursday is generally Prime Training Time.

9.0 Training Augmentation

Prime Trainers – company commanders, platoon commanders, platoon sergeants, and company gunnery sergeants – should *not* be pulled from their units to augment higher headquarters training.

Division augmentation will *not* include company commanders.

Division augmentation from regiments will not exceed their duty battalion capabilities.

10.0 Ammunition Allocation

Ammunition allocation is adjusted quarterly. Priorities on ammunition allocation will reflect the division training priorities defined in the QTP.

Units without sufficient ammunition to complete scheduled METL training requirements will identify that shortfall in their quarterly training brief.

11.0 Bridgeport

Special skills and special environment training is conducted *after* battalion progressive training is complete. Infantry battalions should be scheduled for Bridgeport MWTC near the end of their training cycle.

Battalion collective skill in conducting mountain warfare tasks increases the combat power of the division. Individual skills in mountain warfare are only of incidental value to the division.

Infantry battalions have priority for Bridgeport. Units without a METL requirement for mountain warfare tasks have a lower priority.

12.0 CAX and MCE

Regimental combined-arms training in a desert environment is conducted *after* battalion progressive training is complete. Infantry battalions should be scheduled for CAX or MCE near the end of their training cycle.